# **EXCEL POLYTECHNIC COLLEGE**

# KOMARAPALAYAM, NAMAKKAL - 637303

# MANDATORY DISCLOSURE

## **INSTITUTE DETAIL:**

Name of the Institution: EXCEL POLYTECHNIC COLLEGE

NH 544, SALEM MAIN ROAD,

PALLAKKAPALAYAM, KOMARAPALAYAM,

NAMAKKAL – 637303, TN, INDIA Email: principalpoly@gmail.com

Website: https://excelinstitutions.com/excel\_polytechnic/ Office hours at the institution: 9.00 am to 05.00 pm

Nearest railway station (Dist. In kms): 15km

Type of Institution : Private - Self Financing Category (1) of the institution : Non-Minority

Category (2) of the institution: Co-Ed

Name and address of the trust: SRET – Sri Rangaswamy Educational Trust

Telephone:

Mobile: 9842963202

Email:aknatesan@yahoo.com

#### PRINCIPAL:

Name and address of the Principal Incharge: THIRU. Er.A.SUBRAMANIAN,

KUTTIKINATHOOR ROAD,

SANKARI WEST,

PALLAKKAPALAYAM,

TIRUCHENGODE TALUK,

NAMAKKAL Dt-637303,

TAMILNADU.

Name of the affiliating University: DIRECTORATE OF TECHNICAL EDUCATION (DOTE) 53, SARDAR PATEL ROAD, GUINDY,

CHENNAI – 600 025 TAMILNADU, INDIA. Website: www.tndte.gov.in

Foreign Collaboration if any: NIL

Students Activity Body: NSS, & RRC

#### **Sports activities**

A major facility provided to the students for sports, outdoor and indoor games which enable them to compete in tournaments at various levels.

# Nature and Extent of involvement of faculty and students in academic affairs/improvements

# **Faculty:**

- Implementation of TNDOTE curriculam, Academic Planning, Internal & External academic monitoring
- Participation in TNDOTE curriculam development & implementation activities time to time
- Participation in summative & end of term evaluation of students within & out of institute
- TNDOTE examination
- Guiding students in project work
- Guiding students for extra curricular activities
- Organizing personality development programs, industry/site visits, expert lectures etc

#### **Students:**

Besides the regular learning activities students are involved in following academic related extra curricular activities to foster the academic outputs.

- Participation in paper presentation competitions, Quizzes
- Participation in Inter polytechnic sports competitions
- Delivering seminars & preparing reports of visits

# Mechanism/Norms & Procedure for democratic/ good governance

• Regular conduct of faculty meetings at institute & departmental level, dissemination of new knowledge acquired through trainings by faculty is achieved though dissemination seminars

# Students Feedback on Institutional Governance/ Faculty Performance

- Class counselor for every classes
- Counselling meetings
- Parents' meeting

# Grievance readdressal mechanism for faculty, staff and students

- Class counsellor for every class
- Counselling meetings
- Staff meetings

#### **ACADEMIC SESSIONS**

- Examination system, Year / Sem: SEMESTER
- Period of Exam: APRIL AND OCTOBER
- Period of declaration of Results: JUNE AND DECEMBER

# **PROGRAMMES**

Name of Programme approved by AICTE:

S.NO	COURSE	DEPARTMENT	INTAKE
1	DIPLOMA	MECHANICAL	240
2	DIPLOMA	EEE	120
3	DIPLOMA	ECE	60
4	DIPLOMA	CIVIL	60
5	DIPLOMA	AUTOMOBILE	60
6	DIPLOMA	FIRE TECHNOLOGY AND SAFETY	60
7	DIPLOMA	CHEMICAL TECHNOLOGY	60
8	DIPLOMA	TECHNICIAN X-RAY TECHNOLOGY	60

# **Anti Ragging cell**

In view of the directions of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-052007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the All India Council for Technical Education, (AICTE) brings forth these Regulations.

# **Anti Ragging Committee Members:**

S.No	Name	Designation
1	Er.A.Subramanian	Vice-Principal
2	M.Srikanth	HOD / Mech ( Coordinator )
3	S.Sivakumar	HOD/Auto (Co-ordinator)
4	A Ramesh	Lecturer / Mechanical
5	S Hemalatha	Lecturer / Civil
6	K. Nandhini	Lecturer / EEE
7	K. Leelavathi	Lecturer/ Physics

#### Women Harassment Cell:

#### About the cell

In compliance with the Supreme Court Judgment and guidelines issued in 1997 to provide for the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse, more particularly against sexual harassment at work places the University Grants Commission (UGC) has issued circulars since 1998 and insisting the enactment of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal Act -Sexual Harassment Act in April 2013) to all the universities, advising them to establish a permanent cell /committee and to frame guidelines to combat sexual harassment, violence against women and ragging at the universities and colleges. It has further advised the universities to be proactive by developing a conducive atmosphere on the campus, where the women are respected and they are treated with dignity. As per the guidelines of UGC and the recommendation of the Anna University a Committee against Sexual Harassment/ (ICC) Internal Complaints Committee at Excel Polytechnic College have been established to provide a healthy and congenial atmosphere to the staff and students of the College.

This includes all forms of gender violence, sexual harassment, and discrimination on the basis of sex/gender. This also meets the obligation as mandated by the Supreme Court of India, in its landmark judgment in August 1997 viz., *Vishaka& others vs. the State of Rajasthan & others* which stated that every instance of sexual harassment is a violation of "Fundamental Rights" under Articles 14, 15, and 21 of the Constitution of India, and amounts to a violation of the "Right to Freedom" under Article 19 (1) (g). This judgment makes it obligatory for every employer and other responsible persons to follow the guide lines laid down by the Court and to evolve a specific policy to combat sexual harassment in the workplace. Thus to ensure the above mentioned human rights, in our college has proactively established the Prevention of Sexual Harassment Cell (POSH) Cell.

## **Sexual Harassment-Definition**

According to the Supreme Court, sexual harassment is defined as "unwelcome sexually determined behavior such as"

- Physical contact and making advances.
- A demand or request for sexual favours.
- Sexually oriented remarks.
- Showing pornography.
- Use of electronic media (phone, internet, intranet) for perpetrating any of the above.
- Any other unwelcome physical, verbal, or non-verbal conduct of a sexual nature.

In short, the definition of sexual harassment is broad enough to include all kinds of offensive, hostile, intimidating, humiliating and exploitative language, gestures and conduct.

#### The Role of the cell:

- Prevent discrimination and sexual harassment against women, by promoting gender amity among students and employees.
- Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment.
- To ensure that appropriate action is taken against the offender.
- To ensure that victims and witnesses are not victimized or discriminated because of their Complaint.
- To take proactive measures towards sensitization of the working and learning community on gender issues so that the University is an excellent work place for all.
- Recommend appropriate punitive action against the guilty party to the cell.

## Action

- If informal methods such as telling the perpetrator to stop harassing do not succeed, the victim c
- A lodge a complaint through email or by a telephone calls to any of the members of ICC.
- The complainant's name and identity will be kept confidential.

## **Women Harassment Committee Members:**

S.No	Name	Designation	Roles
1	O. Obulakshmi	HOD / ECE	Convener
2	S. Hemalatha	Lecturer / Civil	Member
3	K. Nandhini	Lecturer / EEE	Member
4	S.Elavarasi	Lecturer / EEE	Member
5	K.Supriya	Lecturer / ECE	Member
6	A.Gayathri	Lecturer / Maths	Member
7	T.Chiradevi	Lecturer / English	Member

8 K. Leelavathi	Lecturer / Physics	Member
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Er.A.SUBRAMANIAN PRINCIPAL I/C

# ENTREPRENEURSHIP AND INCUBATION CELL

Excel Polytechnic College takes pride in its Entrepreneurship and Incubation cell which characterizes itself as an organization continuously innovating to improve the quality and strategic scope of its activities among students who are dreaming to be successful entrepreneurs.

Under the Student Entrepreneurship Initiative, three stages will be recognized in the Entrepreneurship and Incubation process:

Stage 01	Ideation Stage – It is the process of generating, exploring, and evaluating new technology /business ideas that can give the business proposed by the student entrepreneur a competitive advantage
Stage 02	Teaming & Company formation – Team Formation is the key for an entrepreneur in commencing his journey before launching his own company
Stage 03	Prototype developed/ Business started – The working model or the prototype of the Technology Idea is to be developed and this is to be certified by the experts for commercialization or implementation.

It is through this cell, future entrepreneurs are identified and encouraged to take the world in their stride.

# **Committee Members:**

S.No	Name	Designation	Roles
1	S. Sivakumar	HOD / Automobile	Convener
2	K.Raja	Lecturer / ECE	Member
3	A. Chandrasekaran	Lecturer / MECH	Member
4	A. Ramesh	Lecturer / MECH	Member
5	S. Sundharapandiyan	Lecturer / AUTO	Member

Er.A.SUBRAMANIAN
PRINCIPAL I/C

# **Grievance Redressal Cell**

There is a Grievance Redressal Box in which students are free to drop their written complaints pertaining to any aspect of their college life. The members of the Grievance Redressal Cell meet every quarter to review the complaints, if any and suggest appropriate modes of action.

In this way the students' grievances are sought to be resolved and their dissatisfaction, if found to be legitimate addressed.

## **Committee Members:**

S.No	Name	Designation	Roles
1	K.R. Sakthivel	HOD / CIVIL	Convener
2	M. Balaji	Lecturer / AUTO	Member
3	P. Ravikumar	Lecturer / MECH	Member
4	V.Karthikeyan	Lecturer / MECH	Member
5	T. Raja	Lecturer/ECE	Member

Er.A.SUBRAMANIAN

PRINCIPAL I/C

#### **Anti-Discrimination Cell**

This is notified to all the staff members, faculty members, officers and the student community that instances of caste discrimination on the ground of social origin have come to the notice of UGC in higher education institutes in the country, which is in itself an illegal offence. So all should desist from such an act of discrimination .

The management appeals that official/faculty members should not indulge in any kind of discrimination against student of any community or category .

A committee has been constituted to have a close watch on non occurrence of such incidents.

The individuals/victim can register their complaints in the Complaints Register, in the Principal Office or office of registrar.

# **Anti-Discrimination Cell**

S.No	Name	Designation	Roles
1	K. Murugan	HOD / S&H	Convener
2	R. Karunanithi	Lecturer / MECH	Member
3	R. Kumaresan	Lecturer / MECH	Member
4	M. Balaji	Lecturer / AUTO	Member
5	K.Raja	Lecturer / ECE	Member
6	T.Chithradevi	Lecturer / English	Member
7	K.Supriya	Lecturer / ECE	Member

Er.A.SUBRAMANIAN
PRINCIPAL I/C

Er.A.SUBRAMANIAN

PRINCIPAL I/C

Caste Discrimination Complaint form:
Student Name:
Register No:
Department:
Email Id:
Mobile No:
Enter your Complaints:

# **LIST OF FACULTY MEMBERS**

	Faculty	Last Name	DESIGNAT	DEPARTMENT	QUALIFIC
S.N O	Unique ID	Lastivanie	ION	DEI / III III III III III III III III III	ATION
1	1-450076029	SAKTHIVEL	HOD	CIVIL	B.E.,
2	1-3238476065	SANGEETHA	LECTURER	CIVIL	B.E.,
3	1-3583160104	BHUVANESHWARI	LECTURER	CIVIL	B.E.,
4	1-10608091251	RAGU	LECTURER	CIVIL	M.E.,
5	1-7459925144	HEMALATHA	LECTURER	CIVIL	M.E.,
6	1-7459925150	SIVASANKAR	LECTURER	CIVIL	M.E.,
7	1-9321092565	RAJAGOPAL	LECTURER	CIVIL	M.E.,
8	1-9321835498	KRISHNAKUMAR	LECTURER	CIVIL	M.E.,
9	1-9380804564	RANJITH	LECTURER	CIVIL	M.E.,
10	1-3238458241	SIVAKUMAR	LECTURER	MECH	M.E.,
11	1-4638924567	KARTHIKEYAN	LECTURER	MECH	M.E.,
12	1-4638924581	KARUNANIDHI	LECTURER	MECH	M.E.,
13	1-4638924589	SURENDRAN	LECTURER	MECH	M.E.,
14	1-7462032291	RAJAMANICKAM	LECTURER	MECH	M.E.,
15	1-7462032298	RAVIKUMAR	LECTURER	MECH	M.E.,
16	1-7462144664	NADAR	LECTURER	MECH	M.E.,
17	1-7462145268	SELLADURAI	LECTURER	MECH	B.E.,
18	1-9321092472	DHARNESWARAN	LECTURER	MECH	M.E.,
19	1-9322068315	MOHANKUMAR	LECTURER	MECH	M.E.,
20	1-9322068944	SURESHKUMAR	LECTURER	MECH	M.E.,
21	1-9322848265	KANDASAMY	LECTURER	MECH	M.E.,
22	1-9324404802	SANKAR	LECTURER	MECH	M.E.,
23	1-2057572652	SAKTHIKUMAR	LECTURER	MECH	B.E.,
24	1-3583160177	KARTHIKEYAN	LECTURER	MECH	M.E.,
25	1-10530769242	NETHAJI	LECTURER	MECH	M.E.,
26	1-2055751360	VENKATESHWARAN	LECTURER	MECH	M.E.,
27	1-7460568204	SYED FEROZKHAN	LECTURER	MECH	M.E.,
28	1-1478824323	RAMACHANDRAN	LECTURER	MECH	M.E.,
29	1-3229087508	PRASANTH	LECTURER	MECH	M.E.,
30	1-10608114211	PALSAMY	LECTURER	MECH	M.E.,
31	1-10608114237	SAIYATHAASITH	LECTURER	MECH	M.E.,
32	1-10608114255	JAGADEESH	LECTURER	MECH	M.E.,
33	1-3266040895	KARTHIK	LECTURER	EEE	M.E.,
34	1-4637752685	GOPALAKRISHNAN	LECTURER	EEE	M.E.,
35	1-4639163077	ANANTHA KUMAR	LECTURER	EEE	M.E.,
36	1-7458739963	RAGUL VIJAYAN	LECTURER	EEE	M.E.,

37	1-7458985443	JAGADEESH	LECTURER	EEE	M.E.,
38	1-7458985449	PERIYASAMY	LECTURER	EEE	M.E.,
39	1-7462145368	ELAVARASI	LECTURER	EEE	M.E.,
40	1-445550221	SRIDHAR	LECTURER	EEE	M.E.,
41	1-10530769191	ELANGOVAN	LECTURER	EEE	M.E.,
42	1-10530769204	THIVYA BHARATHI	LECTURER	EEE	B.E.,
43	1-3386391883	VINOTH	LECTURER	AUTO	M.E.,
44	1-9321092171	SUNDHARA PANDIYAN	LECTURER	AUTO	B.E.,
45	1-9321092339	ARUN	LECTURER	AUTO	M.E.,
46	1-451355716	SIVAKUMAR	LECTURER	AUTO	B.E.,
47	1-9382251181	BALAJI	LECTURER	AUTO	B.E.,
48	1-3583160684	NAVEENKUMAR	LECTURER	ECE	M.E.,
49	1-7471522031	GOWRISANKAR	LECTURER	ECE	M.E.,
50	1-7471522038	OBULAKSHMI	HOD	ECE	M.E.,
51	1-7471522074	SUPRIYA	LECTURER	ECE	M.E.,
52	1-9468162798	VINOTHKUMAR	LECTURER	ECE	M.E.,
53	1-10592956011	KALAIARASAN	LECTURER	PHYSICS	
54	1-10593123581	GOKULAKANNAN	LECTURER	PHYSICS	
55	1-1442024420	MURUGAN	HOD	PHYSICS	
56	1-2301437636	SURESH	LECTURER	PHYSICS	
57	1-2945814480	NAGARAJAN	LECTURER	PHYSICS	
58	1-3594342899	SEETHA	LECTURER	PHYSICS	
59	1-2059655103	KARTHIK KANNAN	LECTURER	PHYSICS	
60	1-9595487801	BALU	LECTURER	PHYSICS	
61	1-2301437631	JEELANI	LECTURER	CHEMISTRY	
62	1-1443345439	SUBRAMANIAN	HOD	CHEMISTRY	
63	1-10593123594	MYTHILI	LECTURER	CHEMISTRY	
64	1-2301438291	NEHRU	LECTURER	CHEMISTRY	
65	1-2945151227	BHUVANESHWARI	LECTURER	CHEMISTRY	
66	1-2945681089	GEETHALAKSHMI	LECTURER	CHEMISTRY	
67	1-4796795581	GURU MOORTHY	LECTURER	CHEMISTRY	
68	1-9380804385	SUBHA	LECTURER	CHEMISTRY	
69	1-9380897538	GAYATHRI	LECTURER	MATHS	
70	1-764959343	PRABHAKARAN	LECTURER	MATHS	
71	1-3584456514	LOGAMOORTHI	LECTURER	MATHS	
72	1-3584456523	DHIVYA BHARATHI	LECTURER	MATHS	
73	1-7486647851	SARANYA	LECTURER	MATHS	
74	1-9380804331	VAIJAYANTHI	LECTURER	MATHS	
75	1-9381089495	BALASUNDARAM	LECTURER	MATHS	
76	1-3583326254	CHITRADEVI	LECTURER	ENGLISH	
77	1-9381089442	GANGADHARAN	LECTURER	ENGLISH	

78	1-10530769432	MURUGAN	LECTURER	ENGLISH
79	1-3584456448	ELAVARASAN	LECTURER	ENGLISH
80	1-9380897789	KOUSALYADEVI	LECTURER	ENGLISH
81	1-4529946403	RAJA	LECTURER	COMPUTER APPLICATION
82	1-9322068598	KUMARESAN	LECTURER	ENGINEERING GRAPHICS
83	1-9380804438	MURALI	LECTURER	ENGINEERING GRAPHICS
84	1-9595845280	VENKATESAN	LECTURER	ENGINEERING GRAPHICS
85	1-9575635418	DHAYALAN	LECTURER	FIRE&SAFETY
86	1-9322665407	DAARATHINISHANTH	LECTURER	FIRE&SAFETY
87	1-3583160657	VASANTHAKANNAN	LECTURER	FIRE&SAFETY
88	1-9595741431	VENNILA	LECTURER	X-RAY TECHNOLOGY
89	1-10609649442	HARIKRISHNAN	LECTURER	X-RAY TECHNOLOGY
90	1-9595741464	RAMADOSS	LECTURER	CHEMICAL
91	1-9595845251	KAJESH	LECTURER	CHEMICAL
92	1-9575701555	SATHIYAMOORTHI	LECTURER	CHEMICAL

# FACULTY PROFILE

# **Faculty Details**



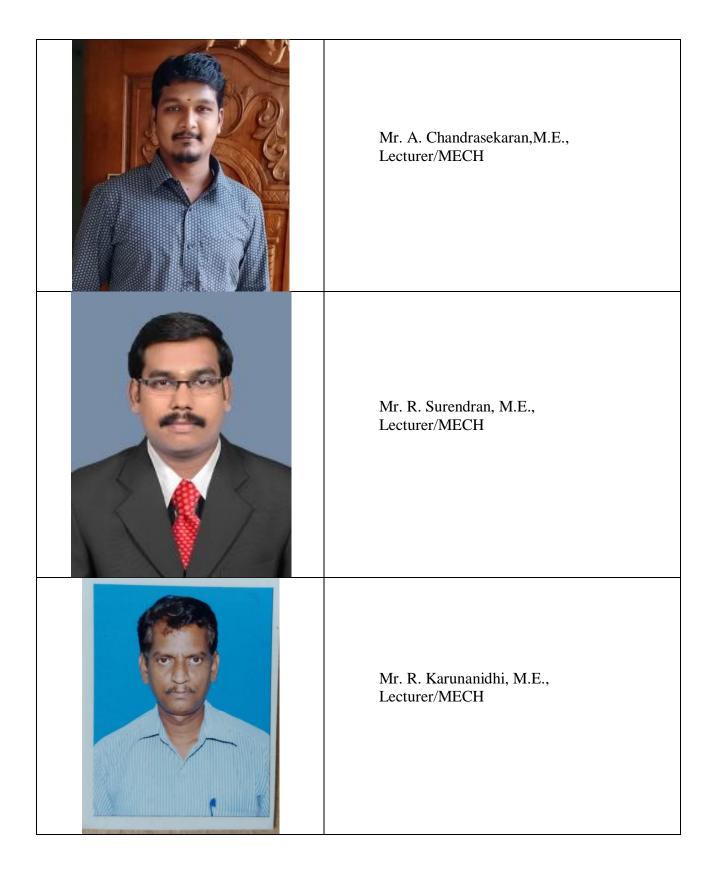
Mr. M. Srikkanth, M.E.,M.I.S.T.E, HOD/MECH



Mr. E. Sakthikumar,B.E., Lecturer/MECH



Mr.V.Karthikeyan, M.E.,M.I.S.T.E., Lecturer/MECH





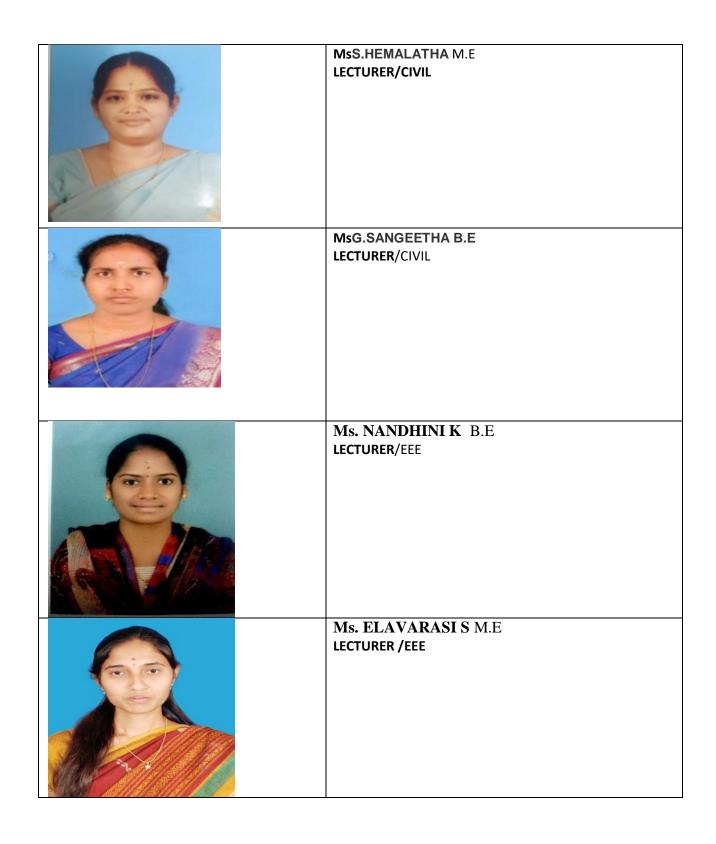
Mr. A. Ramesh, M.E., Lecturer/MECH



Mr. A. Kumaresan, M.E., Lecturer/MECH



Mr K.R. SAKTHIVEL B.E HOD /CIVIL





Mr K MURUGAN, M.Sc., M.Ed., M.Phil.,
HOD /PHYSICS



Mr M SUBRAMANIAN, M.Sc., M.Ed., M.Phil.,
A.HOD / CHEMISTRY



Mrs T CHITRADEVIM.A., B.Ed., M.Phil.,
LECTURER/ENGLISH



Mr P PRABAKARAN M.Sc., M.Ed., M.Phil.,  $\overline{Ph.D}$ ., LECTURER/MATHS



Mr I JEELANIM.Sc., M.Phil.,
LECTURER /CHEMISTRY



Mrs K LEELAVATHI M.Sc., B.Ed., M.Phil., LECTURER /PHYSICS



Mrs A GAYATHRI, M.Sc., B.Ed., M.Phil., LECTURER / MATHS



