

# **THE TAMIL NADU DR. M.G.R MEDICAL UNIVERSITY**

**69, ANNA SALAI, GUINDY,  
Chennai- 600 032.**



**As approved by the Standing Academic Board  
in the 44<sup>th</sup> Meeting held on 15.06.2012**

**REGULATIONS FOR RE-ADMISSION AFTER BREAK OF STUDY  
FOR ALL THE UNDER GRADUATE AND POST GRADUATE  
DEGREE / DIPLOMA COURSES IN MEDICAL, DENTAL, AYUSH  
AND AHS.**

**THE TAMIL NADU DR. M.G.R. MEDICAL UNIVERSITY,**  
**CHENNAI**

**Regulations of the university for Break of Study**

In exercise of the powers conferred by section 44 of Tamil Nadu Dr.M.G.R Medical University, Chennai – Act, 1987 (Tamil Nadu Act 37 of 1987), the standing Academic Board of the Tamil Nadu Dr. M.G.R Medical University, Chennai hereby makes the following regulations.

**1. SHORT TITLE AND COMMENCEMENT:**

These regulations shall be called “THE REGULATIONS FOR RE-ADMISSION AFTER BREAK OF STUDY FOR ALL THE UNDER GRADUATE AND POST GRADUATE DEGREE / DIPLOMA COURSES IN MEDICAL, DENTAL, AYUSH AND ALLIED HEALTH SCIENCE COURSES OFFERED BY THE TAMIL NADU Dr. M.G.R. MEDICAL UNIVERSITY CHENNAI”.

They shall come into force from 1<sup>st</sup> July 2012 onwards & subject to modification by the Standing Academic Board from time to time.

### **Definitions**

“Break of study” means any absence for more than three months during the course of study. Three months for this purpose is a period of 90 days (Ninety days), to be recorded from the date one of absence irrespective of the number of days in one calendar month.

For all practical purposes only two types of break of study is allowed.

- a) **Less than three months of break (as per definitions)**
- b) **More than three months of break but less than eighteen months of study of a particular study**

### **PROCEDURE FOR REJOINING**

- a) The Principal / Dean of the college concerned shall permit any candidate who is absent for less than three months during the course of study to rejoin the course under intimation to this university. It is the responsibility of the Dean / Principal of the college concerned to ensure that a copy of the order of permission granted by them, as stated above, to rejoin the course of study shall reach the Academic Officer and Controller of Examination of this university within three days from the date of issue by fax and also by RPAD or by speed post. It is also the responsibility of the student concerned to intimate the date of rejoining the course to this University through the Dean /Principal concerned. If no such information is received within the stipulated date as stated above, this university shall not recognize or honour the permission granted by the institution. In cases where such information is received belatedly by this University, the date of rejoining of the candidate shall be reckoned only from the date of

receipt of such intimation by this University. The period of such absence shall not be counted for the purpose of calculation of attendance to enable the candidate concerned to write the Examination. The candidate may be permitted by the Principal / Dean to rejoin in the year of study in which he/she discontinued the course and shall be admitted to the examination after fulfillment of this regulations of the university to the course concerned. The candidate shall be exempted in the subject he/she has already passed.

- b) The candidate having a break of study for more than three months but less than eighteen months of the course, shall apply for rejoining the course in the prescribed form as in **Annexure II** by remitting the stipulated fee for condonation of Break of Study to the Academic officer of this University through the concerned Dean/Principal of the college for issue of necessary permission to rejoin the course.
- c) The Dean/Principal of the college concerned shall not permit any candidate if the Break of study is more than 3 months (90 days) to rejoin the course without obtaining the prior permission from this university.
- d) If any candidate is permitted by the Dean / Principal of the college concerned without the prior permission from this university, to rejoin the course after the break of study the period of such study shall not be considered as a recognized study and the candidate shall not be permitted to write the university examination based on such study period.

- e) If the candidate after acquiring more than 50% of attendance in an academic year, goes on break, he/she will be permitted to continue the balance period of study after obtaining the condonation order from the university.
- f) If the candidate enters into the break of study with less than 50% of attendance in an academic year, he/she has to undergo the course from the beginning of the year of study in which the candidate has entered on break after obtaining the condonation orders from the university
- g) If any candidate completed the course of study, appeared for the final year examinations but failed in one or more subjects and does not consecutively appeared for two supplemental examinations, shall undergo a refresher course for a period of six months after obtaining the permission from the University for undergoing such refresher course in the college in which he/she last studied and obtained a certificate to that effect before appearing for the failed subjects of final year examination in the course. The examination application shall be forwarded through the Dean / Principal of the college concerned.
- h) The candidate will be permitted to undergo the refresher course only one time in the particular course of study. If the candidate has not completed the course, even after undergoing the refresher course, the candidate shall be deemed to have been discharged from the particular course of study.
- i) The period of break of study of the candidate for rejoining the course shall be calculated from the date of first discontinuance of the course.

- j) All the Under Graduate / Post Graduate students have to execute a declaration in the prescribed form as in **Annexure I** & submit to the university at the time of registration.
- k) The Vice- Chancellor has the power to condone any break of study as defined in Regulation and to issue orders for permitting the candidates to continue the course of study if such absence is more than three (3) months but less than eighteen months. The Dean /Principal of the college shall not permit the candidates to rejoin the course till specific orders are issued by this university.
- l) **Only two spells of break of study** will be allowed for the entire duration of the course **for U.G courses** and **only one spell of break of study** will be allowed for the entire duration of the course **for P.G courses**.
- m) If the candidate is on Break of study for more than two spells in UG / one spell in PG courses in an academic year of a particular course, the candidate is deemed to have been discharged from the course of study. One cannot apply for further condonation of the break.
- n) Any break of study **beyond eighteen months of course is considered as discontinuance of study**. This is applicable for all the years of study of the under Graduate degree / Post Graduate degree course.
- o) If the candidate is on Break of Study for more than three months on medical grounds, the candidate has to give an advance intimation to the Dean/Principal of the concerned college. The Dean/Principal of the concerned college has to inform the same to the University.

At the time of applying for condonation of break of study to the university the candidate has to furnish the xerox copy of the medical records or case history of his/her illness with medical fitness certificate from the Registered Medical practitioner along with prescribed Re-admission form and fee forwarded through the Principal/Dean of the concerned college.

- p) In the case of Post-Graduate study where there is no theory examinations at the end of 2<sup>nd</sup> year of study (like M.Pharmacy) and the candidate has to submit only dissertation for evaluation and could not submit the same at the end of 2<sup>nd</sup> year of study as prescribed in the Regulations, shall apply to the University for permission to submit the same within a period of one year from the date of completion of the 2<sup>nd</sup> year period of study. If any candidate is failed to submit the dissertation within the extended period permitted by the university he / she will be discharged from the course.
- q) If the candidate has not completed the course beyond twice the years of course of study shall be discharged from the course immediately. This is applicable for all the years of study of all the courses.

**ANNEXURE – I**  
**DECLARATION**

I ..... Son of/Daughter of  
..... Residing at  
..... and admitted to in I year of  
..... (Name of the course/UG/P.G) at  
..... (Name of the College)

do hereby solemnly affirm and sincerely state as follows:

I declare that I shall abide by the rules and regulations prescribed by the Tamil Nadu Dr. M.G.R. Medical University, Chennai for the ..... (course) including regulations for re-admission after the break of study.

Date :

Signature of candidate

/ Countersigned /

Dean / Principal / Director

(Office date seal)



**ANNEXURE – II**

**THE TAMIL NADU Dr. M.G.R MEDICAL UNIVERSITY**

COURSES	MEDICAL	DENTAL
	AYUSH	AHS

**CONDONATION PROFORMA FOR RE-ADMISSION AFTER  
BREAK OF STUDY**

1. **Name of the student** :
2. **Name of the course** :
3. **Period of study** :
4. **Name of the College** :
5. **Date of joining the course** :
6. **Whether the candidate has been registered with this University?  
If so, furnish the Registration No.** :
7. **Present Year of study** :
8. **Total No. of working days attended during that particular academic year** :From:  
To :
9. **Duration of break of study** : From :  
To :
10. **Details of examinations appeared & Subjects passed** :
11. **Reasons for the period of break of study of the course (Evidence should be produced):** :
12. **The details of previous break of study (Enclose Xerox copy of the Condonation Order of the University, if any)** :

13. Whether his/her own vacancy :  
is available for rejoining the course
14. Whether any disciplinary case is pending :  
(i.e.) production of false certificates/  
Ragging etc.
15. Whether the candidate has paid the :  
Prescribed fee for readmission sought  
For (Furnish the details)  
(Processing fee : Rs. 2100/-  
Condonation fee : Rs. 3000/- per year  
or part thereof,
16. Previous Correspondence if any :  
(Furnish copies of relevant records)
17. Recommendation of the Dean/Principal/ :  
Director concerned.

**DECLARATION BY THE CANDIDATE**

I declare that the above informations furnished by me are true and correct to the best of my knowledge. I hereby undertake that I will abide by the existing rules and regulations of this university.

Date:

Signature of the Candidate

**Certificate by the Principal**

Certified that the details furnished above in respect of the candidate are verified and found to be correct.

Signature of the Dean/Principal/Director  
With seal.

