



EXCEL ENGINEERING COLLEGE

(Autonomous)

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai

Accredited by NBA (AERO, AGRI, BME, CIVIL, CSE, ECE, MECH), NAAC with "A+" and Recognised by UGC (2f & 12B)

KOMARAPALAYAM - 637303

Category : IQAC

Priority : Normal

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref No: EEC/IQAC/Meeting/24-25/22

Date: 11.05.2025

CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 13.05.2025 by IQAC Cell. All the Department coordinators of IQAC & Board Meeting are requested to attend the meeting at 4.00 PM in the Board meeting room.

Agenda:

1. AQAR 2024-25 Odd semester data Collection.
2. Board Meeting data - April 2025
3. Faculty Appraisal data submission
4. Students Daily class feedback

All Coordinators must attend the meeting without fail.


Head-IQAC


Director - Academics


Principal

Copy To:

1. IQAC Coordinators	2. All HoD's & Dean's
3. Director Administration	4. Director Academic
5. Director Technical	6. Executive Director / Principal
7. Vice Chairman / Chairman office	



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Ref:EEC/IQAC/Meeting/2024-25/22	Date : 13.05.2025
Venue : Board Room, B1 Block	Time : 4.00 pm
Members Attended the Meeting	

S.No	Department	Name with Designation	Signature
1.	Director Academic	Dr. C.Karthikeyini	
2.	HEAD IQAC	Dr. A.Karthikeyan	
3.	IQAC & PCT	Mr. C.P.Suresh Kumar	Leave
4.	IQAC	Mrs. K.Yasodha	
5.	IQAC& SFE	Mr. N.Prithiviraj	
6.	IQAC & IEE	Mr.K.Vinoth Bresnav	
7.	AERO	Mr. K.Vijay Babu	
8.	AGRI	Mr. V.Bharath	
9.	AI & DS	Dr.P.Selvaraj	Leave
10.	BME	Dr. Sateesh Reddy Avutu	
11.	CIVIL	Mrs. Abinaya	Leave
12.	CSE	Mr. E.Deepan Kumar	
13.	ECE	Mr. S.Satheesh Kumar	Absent
14.	MECH	Mr. K.Arul kumar	Absent
15.	FT	Mr. S.P.Rajesh	
16.	IT	Mrs. S.Mouna	
17.	S & H	Mr. N.Kathirvel	Leave
18.	MBA	Mr.P.Mahedra Boopathi	
19.	MCA	Mr.M.K. Nageshwaran	For
20.	CSBS	Mr. A.P.Saravanan	
21.	M.Tech CSE	Mrs. C.Vaideki	for



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF IQAC meeting held on 13.05.2025 in Library at 04.00pm

The following points were discussed in the meeting:

Topic	Discussion	Responsibility	Target Date
Previous Meeting	Discussed about the progress of Previous meeting held on 22.04.2025		
Ranking	Times Ranking revised format & Outlook Ranking Submitted	IQAC Team	
AQAR 2024-25	Reminder Submit the following AQAR 2024-25 data and documents criteria wise on or before 15.04.2025 (Phase I) as per target - Criteria 1 : 1.1.1, 1.1.2, 1.1.3, 1.2.1, 1.2.2, 1.3.1 Criteria 2 : 2.1.1, 2.1.2, 2.2.2, 2.3.3, 2.4.1, 2.4.2, 2.4.3, 2.6.1 Criteria 3: 3.1.1, 3.2.2, 3.2.3, 3.2.4, 3.3.1, 3.4.1, 3.4.2, 3.4.3, 3.4.4, 3.4.5, 3.4.6, 3.5.2 Criteria 4: 4.1.1, 4.1.2, 4.1.3, 4.2.2, 4.2.3, 4.2.4, 4.4.2 Criteria 5: 5.1.1, 5.1.2, 5.1.5, 5.3.2 Criteria 6: 6.1.1, 6.1.2, 6.2.1, 6.2.2, 6.2.3, 6.3.1, 6.5.3 Criteria 7: 7.1.2, 7.1.3, 7.1.4, 7.1.5, 7.1.7, 7.3.1 PCT documents partially received, other dept not yet received any documents. Revised Target date 15.05.2025 Phase II 30.04.2025 Revised Target date 15.05.2025 Criteria 1: 1.3.2, 1.3.3, 1.3.4, 1.4.1, 1.4.2 Criteria 2 : 2.2.1, 2.3.1, 2.3.2, 2.3.4, Criteria 3: 3.1.2, 3.1.3, 3.5.1, 3.6.1, 3.6.2, 3.6.3, 3.6.4, 3.7.1, 3.7.2 Criteria 4: 4.3.1, 4.3.2, 4.3.3, 4.3.4, 4.4.1, 4.4.2 Criteria 5: 5.1.1, 5.1.2, 5.1.5, 5.3.1, 5.3.2, 5.3.3 Criteria 6: 6.1.1, 6.1.2, 6.2.1, 6.2.2, 6.2.3, 6.3.1, 6.5.3 Criteria 7: 7.1.1, 7.1.7 Phase III 30.05.2025 & 30.06.2025 Criteria 2 : 2.5.1, 2.5.2, 2.5.3, 2.6.2, 2.6.3, 2.7.1 Criteria 3: 3.2.1, Criteria 4: 4.1.4, Criteria 5: 5.1.3, 5.1.4, 5.2.1, 5.2.2, 5.2.3, 5.4.1, 5.4.2 Criteria 6: 6.3.2, 6.3.3, 6.3.4, 6.4.1, 6.4.2, 6.4.3, 6.5.1, 6.5.2 Criteria 7 : 7.1.8, 7.1.9, 7.1.10, 7.1.11, 7.2.1	IQAC Team IQAC Coordinators	Revised Date 15.05.2025 30.05.2025 30.06.2025
Board Meeting -- April 2025	Submit the April month board meeting data on or before 10.05.2025	B M Coord..	10.05.2025

Head-IQAC

Director-Academics

PRINCIPAL

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7. Vice Chairman / Chairman office	8. File