



EXCEL ENGINEERING COLLEGE

(Autonomous)

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Accredited by NBA (AERO, AGRI, BME, CIVIL, CSE, ECE, MECH), NAAC with "A+" and Recognised by UGC (2f & 12B)
KOMARAPALAYAM - 637303

Category : IQAC

Priority : Normal

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref No: EEC/IQAC/Meeting/24-25/18

Date: 10.03.2025

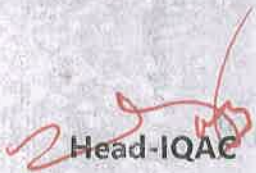
CIRCULAR

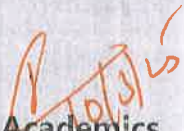
An Internal Quality Assurance Cell (IQAC) meeting is arranged on 11.03.2025 by IQAC Cell. All the Department coordinators of IQAC & Board Meeting are requested to attend the meeting at 04.00 PM in the Board meeting room.

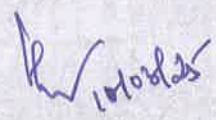
Agenda:

1. AQAR 2024-25 Odd semester data Collection.
2. EVEN Semester Course file Phase I status.

All Coordinators must attend the meeting without fail.


Head-IQAC


Director - Academics


Principal

Copy To:

1. IQAC Coordinators	2. All HoD's
3. Director Administration	4. Director Academic
5. Director Technical	6. Executive Director / Principal
7. Vice Chairman / Chairman office	



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Ref:EEC/IQAC/Meeting/2024-25/18	Date : 11.03.2025
Venue : Board Room, B1 Block	Time : 4.00 pm
Members Attended the Meeting	

S.No	Department	Name with Designation	Signature
1.	Director Academic	Dr. C.Karthikeyini	
2.	HEAD IQAC	Dr. A.Karthikeyan	
3.	IQAC & PCT	Mr. C.P.Suresh Kumar	
4.	IQAC	Mrs. K.Yasodha	
5.	IQAC & SFE	Mr. N.Prithiviraj	
6.	IQAC & EEE	Mr.K.Vinoth Bresnav	
7.	AERO	Mr. K.Vijay Babu	
8.	AGRI	Mr. V.Bharath	
9.	AI & DS	Dr.P.Selvaraj	
10.	BME	Dr. Sateesh Reddy Avutu	
11.	CIVIL	Mrs. Abinaya	
12.	CSE	Mr. E.Deepan Kumar	
13.	ECE	Mr. S.Satheesh Kumar	
14.	MECH	Mr. M.Nandha kumar	
15.	FT	Mr. S.P.Rajesh	
16.	IT	Mrs. S.Mouna	
17.	S & H	Mr. N.Kathirvel	
18.	MBA	Mr.P.Mahedra Boopathi	
19.	MCA	Mr.M.K. Nageshwaran	
20.	CSBS	Mr. A.P.Saravanan	
21.	M.Tech CSE	Mrs. C.Vaideki	



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF IQAC meeting held on 11.03.2025 in Library at 04.00pm

The following points were discussed in the meeting:

Topic	Discussion	Responsibility	Target Date
Previous Meeting	Discussed about the progress of Previous meeting held on 25.02.2025		
AQAR 2024-25 (ODD SEM)	Submit AQAR 2024-25 ODD semester documents as per the action plan from February month onwards. All the coordinators allocate the faculty and submit list.	IQAC Coordinators	16.04.2025
Course file EVEN Semester (Phase I Audit)	Final deadline for phase I course file submission with log book on or before 15.03.2025	All faculty	15.03.2025

Point are less
Follow ups are more
Pending are more

13/3/25
Head-IQAC

Director-Academics

PRINCIPAL

Copy To:

1. IQAC Coordinators	2. All HoDs & Deans
3. Director Administration	4. Director Academic
5. Director Technical	6. Executive Director / Principal
7. Vice Chairman / Chairman office	8. File