



EXCEL ENGINEERING COLLEGE
(Autonomous)

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Accredited by NBA, NAAC with "A+" and Recognised by UGC (2f & 12B)
KOMARAPALAYAM - 637303

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Ref No: EEC/IQAC/Meeting/22-23/03

Date: 24.09.2022

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 27.09.2022 at IQAC Cell.
All the Department coordinators of IQAC are requested to attend the meeting at 1.00 PM.

Agenda:

- i) Action Plan 2022-23 Submission
- ii) AQAR 2021- 22 Document Submission
- iii) Any other Matters.

Head-IQAC

PRINCIPAL

Copy To:

1. IQAC Coordinators	2. All HoD's
3. Director Administration	4. Director Academic
5. Director Technical	6. Executive Director / Principal
7. Vice Chairman / Chairman office	



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Minutes of Meeting

Ref:EEC/IQAC/Meeting/2022-23/03	Date : 27.09.2022
Venue : IQAC Hall	Time : 1.00 Pm
Members Attended the Meeting	

S.No	Department	Name with Designation	Signature
1.	Director Academic & Head IQAC	Dr C.KARTHIKEYINI	
2.	IQAC	Dr A.KARTHIKEYAN	
3.	IQAC	Dr A.VASANTHARAJ	
4.	IQAC	Dr M.R. MOHANRAJ	
5.	Aero	Mr K.VIJAYA BABU	
6.	Agri	Mr V.BHARATH	
7.	AI & DS	Dr R.GEETHA	
8.	BME	Dr SATEESH REDDY.AMUTU	
9.	Civil	Mr S.M.SAKTHIVEL	
10.	CSE	Mr E.DEEPAN KUMAR	
11.	ECE	Mr S.SATHEESH KUMAR	
12.	MECH	Mr V.KARTHIKEYAN	
13.	FT	Mr P.NALLASAMY Dr M.P. MURUGESAN	
14.	IT	Mrs S.MOUNA	
15.	SFE	Mr N.PRITHIVIRAJ	
16.	S & H	Dr S.MOHANKUMAR	
17.	EEE	Ms K.S.NANTHINI	
18.	PCT	Mr C.HARSAAVARDHAN	
19.	MBA/MCA	Ms G.KIRUTHIKA	



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC meeting held on 27.09.2022 in IQAC Hall at 1.00 PM

The following points are discussed in the meeting:

Topic	Discussion	Responsibility	Target Date
Action Plan for 2022 - 23	IQAC Coordinators are instructed to submit the action plan for the academic year 2022-23, previously submitted departments rectify the corrections made by the IQAC and submit.	Department IQAC Coordinator	30.09.2022
AQAR 2021-22 Document Submission	IQAC Coordinators are priory informed to fill the goggle sheet shared from the IQAC, after the few suggestions from the expert, the revised copy is updated in the same Google sheet, and the respective coordinators complete the Google sheet before the target date.	Department IQAC Coordinator	30.09.2022
	IQAC Coordinators are instructed to submit the AQAR Document for the Academic year 2021-22 to verify for uploading in web portal.	Department IQAC Coordinator	15.10.2022
General	Still few faculties are not provided the Institution Mail ID to IQAC for adding in the organizational Faculty Group. IQAC Coordinators are strictly adhered to verify their respective faculty members provided the mail ID.	Department IQAC Coordinator	-
	While Conducting value added course for students in the department, respective coordinator kindly consider the total strength of the students to participate in either courses.	Department Activity Coordinator	-


Head- IQAC


PRINCIPAL

Copy To:

1. All Coordinators	2. All HoDs
3. All Directors	4. Principal
5. Executive Director	6. Vice Chairman



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27.9.22

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Snapshot:



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Google

GPS Map Camera
Pallakapalayam, Tamil Nadu, India
CQXC+7JM, Salem Main Road,
Komarapalayam, Tamil Nadu 638008, India
Lat 11.448424°
Long 77.770981°
27/09/22 01:14 PM GMT +05:30