



EXCEL ENGINEERING COLLEGE (Autonomous)

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Accredited by NBA (AERO, CSE, ECE, MECH) NAAC with "A+" and Recognised by UGC (2f & 12B)
KOMARAPALAYAM - 637303

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

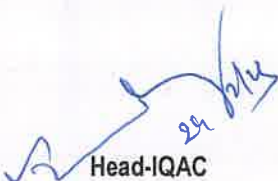
Ref No: EEC/IQAC/Meeting/22-23/12

Date: 24.02.2023

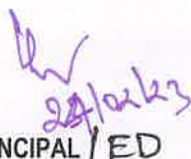
An Internal Quality Assurance Cell (IQAC) meeting is arranged on 28.02.2023 at IQAC Cell. All the Department coordinators of IQAC and NBA are requested to attend the meeting at 1.10 PM.

Agenda:

1. Submission of hard copy of AQAR 2021-22
2. Submission of NBA Pre-Qualifier (BME, CIVIL, IT) and NBA work progress (AERO, ECE, CSE, MECH, FT, AGRI).
3. Discussion on Board meeting data for January & February.
4. Submission of Organizing and Participation details for AQAR 2022-23 from 01-09-2022-28-02-2023.
5. Discussion on general points.


Head-IQAC


Director- Academics


PRINCIPAL / ED

Copy To:

1. IQAC Coordinators	2. All HoD's
3. Director Administration	4. Director Academic
5. Director Technical	6. Executive Director / Principal
7. Vice Chairman / Chairman office	



EXCEL ENGINEERING COLLEGE

(Autonomous)

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Accredited by NBA, NAAC with "A+" and Recognised by UGC (2f & 12B)

KOMARAPALAYAM - 637303

Minutes of Meeting

Ref:EEC/IQAC/Meeting/2022-23/12	Date : 28.02.2023
Venue : IQAC Hall	Time : 1.10 Pm
Members Attended the Meeting	




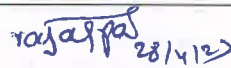

S.No	Department	Name	Signature
1.	Director Academic	Dr C.KARTHIKEYINI	
2.	HEAD IQAC	Dr A.KARTHIKEYAN	
3.	IQAC	Dr A.VASANTHARAJ	Leave.
4.	IQAC	Dr M.R. MOHANRAJ	 28/2/23
5.	IQAC	Mr.C.P.SURESH KUMAR	Leave.
6.	IQAC	Mrs.D.PRIYADHARSINI	 28/2/23
7.	AERO	Mr K.VIJAYA BABU	
8.	AGRI	Mr V.BHARATH	 28/2/23
9.	AI & DS	Mrs. V.RAMYA	
10.	BME	Dr SATEESH REDDY.AVUTU	
11.	CIVIL	Mr S.M.SAKTHIVEL	
12.	CSE	Mr E.DEEPAN KUMAR	
13.	ECE	Mr S.SATHEESH KUMAR	
14.	MECH	Mr V.KARTHIKEYAN	
15.	FT	Mr. S.P. RAJESH	
16.	IT	Mrs S.MOUNA	
17.	SFE	Mr N.PRITHIVIRAJ	Leave.
18.	S & H	Dr S.MOHANKUMAR	Absent
19.	EEE	Ms K.S.NANTHINI	 28/2/23
20.	PCT	Mr C.HARSAAVARDHAN	 28/2/23
21.	MBA/MCA	Mr. P.K. JAWAHAR KUMAR	

M.K. Nagarajan



EXCEL ENGINEERING COLLEGE (Autonomous)

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Accredited by NBA, NAAC with "A+" and Recognised by UGC (2f & 12B)
KOMARAPALAYAM - 637303

S.No	Department	Name	Signature
22.	AERO	Mr.S.BALASUNDARAM	
23.	BME	Mrs.R.SANTHIYA	
24.	CIVIL	Dr P.LOGANATHAN	
25.	ECE	Dr G.JAGAJOTHI	
26.	S&H	Dr.NAGASHANMUGAM	

27. CSE Dr. P. Kumari





EXCEL ENGINEERING COLLEGE

(Autonomous)


Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Accredited by NBA (AERO, CSE, ECE, MECH), NAAC with "A+" and Recognised by UGC (2f & 12B)
KOMARAPALAYAM – 637303

INTERNAL QUALITY ASSURANCE CELL (IQAC)


MINUTES OF IQAC meeting held on 28.02.2023 in IQAC Hall at 11.00am

The following points were discussed in the meeting:

Topic	Discussion	Responsibility	Target Date
Submission of AQAR 2021-22 documents.	Hard copy of AQAR 2021-22 has been received from all departments. If there are any corrections, it should be updated to IQAC. AQAR 2021-22 Scholarships of minorities, Bihar- PMS should be collected from the students and the same documents should be sent to IQAC.	IQAC COORDINATORS	
Department Action Plan Activities	AQAR 2022-23 Details of Organizing and Participation documents from 01.09.2022-28.02.2023 should be submitted as per the Action Plan Activities of all respective departments.	Dept. IQAC Coordinators	04.03.2023
NBA work progress.	NBA Pre-Qualifier – Presentation for BME, CIVIL, IT is on 10.03.2023 by respective HoDs and Coordinators. NBA Tier-1 work progress for AERO, CSE, ECE, MECH has been updated then and there in Google form. For revision of Vision and Mission, PEO of the departments may be discussed with the respective HoDs and faculty team and should be finalized.	NBA Coordinators	10.03.2023
Academics	Board meeting data, details and documents should be entered in the Google form on or before 8 th of every month.	Dept. IQAC Coordinators	8 th of every month


Head-IQAC


Director-Academics


PRINCIPAL

Copy To:

1. IQAC Coordinators	2. All HoDs
3. Director Administration	4. Director Academic
5. Director Technical	6. Executive Director / Principal
7. Vice Chairman / Chairman office	8. File



EXCEL ENGINEERING COLLEGE (Autonomous)

28.2.2023

12

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Accredited by NBA (AERO, CSE, MECH, ECE), NAAC with "A+" and Recognised by UGC (2f & 12B)
KOMARAPALAYAM - 637303

Snapshot:

