

Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

S No	Name of the Committee / Clubs / Dept. associations	Name of the Members	Name of the Activity	Date	No of Students/ Participants
1	Class Committee	M.Nandhini G.Sathya Kalpana Chettri S.Vigneshwaran P.Santhosh Sudhanshu Singh	Class committee meeting	24.09.2022	6



Head of the Department
Dept. of Electrical and Electronics Engineering
Excel Engineering College (Autonomous)
NH-544, Pallakkapalayam,
Komarapalayam-637303 Mamakkal (Dt.), Tamilnadu.



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KOMARAPALAYAM – 637303

DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

CLASS COMMITTEE MEETING-I

CIRCULAR

Year/ Sem /Class: II/III

Date: 22-09-2022

The Class committee meeting for II year / III sem is scheduled on 24-09-2022 at 2:00 PM in Power Electronics Laboratory.

The following staff members are requested to attend class committee meeting.

HOD EEE: Dr. M.R.MOHANRAJ

Chair Person: Mr.M.Anandhkumar, AP/EEE

S. No	SUBJECT NAME	NAME OF THE FACULTY	SIGNATURE
1.	20MA301- Transforms And Boundary Value Problems	Mr.T.Arul, AP/MATHS	
2.	20EE302- Electromagnetic Theory	Mrs.C.Rajeswari, AP/EEE	
3.	20EE303- Power Generation Systems	Ms.K.S.Nanthini, AP/EEE	
4.	20CS304- Object Oriented Programming Systems	Mr.Periyasamy, AP/CSE	
5.	20EE305- Electrical Machines I	Mr.M.K.Anandkumar, AP/EEE	
6.	20EE301- Electronic Devices And Circuits.	Mrs.K.S.Ambika, AP/EEE	
7.	20EE306- Direct Current Machines & Transformers Laboratory	Mr.M.K.Anandkumar, AP/EEE	
8.	20CS307- C++ And JAVA Laboratory	Mr.Periyasamy, AP/CSE	
9.	20MC301- Environment Science	Dr.K.B.Nagashanmugam, Prof/Chemistry	

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Student Members:

S. No	NAME OF THE STUDENTS	SIGNATURE
1.	M.NANDHINI	M. Nandhini
2.	G.SATHYA	G. Sathya
3.	KALPANA CHETTRI	Kalpana
4.	S.VIGNESHWARAN	S. Vigneshwaran
5.	P.SANTHOSH	P. Santhosh
6.	SUDHANSHU SINGH	Sudhanshu Singh

Agenda:

Points To be discussed:

1. Vision and Mission of the Department
2. Syllabus, Question Bank, Material
3. About Regulation
4. Syllabus Coverage & Feedback on Subjects
5. Lab Observation Status
6. Fees Pending
7. Library Utilization
8. General (Infra and Facilities)

Prepared by
Class-Committee coordinator

Approved by
HoD



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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

CLASS COMMITTEE MEETING MINUTES

Year/ Sem /Class: II/III

I Meeting

Date: 24.09.2022

The First Class committee meeting for II^{year} / III^{sem} was held on 24.09.2022 at 12.30 PM in Power Electronics Laboratory.

The following faculty members and students were attended the Meeting.

HOD EEE: Dr. M.R.MOHANRAJ

Chair Person: Mr.M.Anandhkumar,AP/EEE

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4.	S.VIGNESHWARAN	S. Vigneshwaran
5.	P.SANTHOSH	P. Santhosh
6.	SUDHANSHU SINGH	Sudhanshu Singh

The points discussed are

Agenda Details	Details of discussion
1	Welcome Address Ms.K.S.Nanthini welcomed the students and staffs for the First class committee meeting of this III nd semester.
2	Vision, Mission The college and department vision and mission have been taught to the students by chairperson Mr.M.Anandhkumar, AP/EEE.
3	Brief about Agenda of Meeting by chairperson The purpose of the meeting is to assess and monitor the class as a whole and to enable students to provide feedback regarding the teaching-learning process, Attendance; Co-/ Extra-curricular activities, student support services, mentoring, etc



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4. Academic s	20MA301- Transforms And Boundary Value Problems	1 unit completed
	20EE302- Electromagnetic Theory	90% of 1 st Unit Completed.
	20EE303- Power Generation Systems	80% of 1 st Unit Completed.
	20CS304- Object Oriented Programming Systems	1 Unit Completed.
	20EE305- Electrical Machines I	1 Unit Completed
	20EE301- Electronic Devices And Circuits	90% of 1 st Unit Completed.
	20EE306- Direct Current Machines & Transformers Laboratory	2/10 Experiments Completed
	20CS307- C++ And JAVA Laboratory	4/10 Experiments Completed
20MC301- Environment Science	1 unit completed	
5. General guidelines on academics		<ul style="list-style-type: none"> ➤ Students are instructed to avoid taking leave unnecessarily. ➤ Students should attend Upcoming Internal Examination with very seriousness. ➤ Students are encouraged to participate more activities (Certification Courses, Workshops, Seminars, Symposium, and other academic activities) in NIRF Ranking colleges.
6. Fees pending		Students should pay their bus/hostel and tuition fees on or before 28-09-2022.
Other Points		Discussed about Importance of attendance %, Internal Exams, 1 Credit Course, NPTEL, online Course and Autonomous Rules and Regulations.

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Action Taken:

Discussion	Action taken	Responsibility	Target date	Remarks
Question bank to be provided to the Students (Two Mark Questions with Answer and 16 Mark Questions)	Informed to all subject handling faculty	Subject Handling Faculty	Immediately	
Notes Material to be provided to the Students (Hand Written or Soft copy)	Informed to all Subject faculty Members	Subject Handling Faculty	Immediately	
Students are Requested to improve the Food and Drinking Water Quality	Informed to Chief Warden (Boys and Girls Hostel)	General Maintenance	Always	

Proof for Class committee meeting I



[Signature]
Prepared by

[Signature]
Chairperson

[Signature]
HOD/EEE



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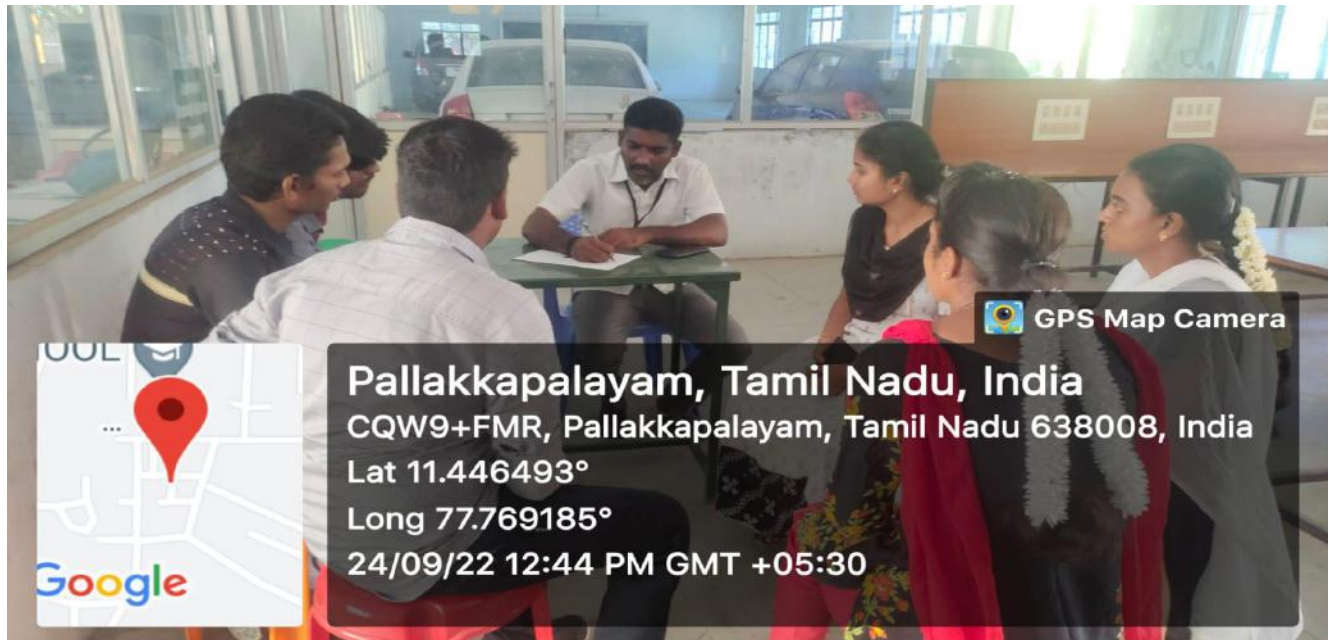
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Prepared by

Chairperson

HOD/EEE