



EXCEL ENGINEERING COLLEGE
KOMARAPALAYAM -637303
(Approved by AICTE, Affiliated to Anna University, Chennai)
Accredited by NBA (Aero, Mech, CSE, ECE)
Academic Year 2019-20



INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

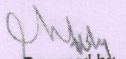
Date: 16.04.2020

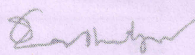
Ref No: EEC/IQAC/meeting/2019-20/04

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 21.04.2020 through online (Via zoom). All the members of IQAC are requested to attend the meeting at 10.00AM. (Meeting link will be communicated)

Agenda:

1. Action Taken of the previous meeting minutes
2. Status of AQAR submission
3. Online faculty Development programmes.
4. Any other matters


Prepared by
Dr.G.Prakash


Head - IQAC


Principal

To
All IQAC Members

Copy to: HoDs,
Copy submitted to Director (Technical) & Vice Chairman



EXCEL ENGINEERING COLLEGE
KOMARAPALAYAM -637303
(Approved by AICTE, Affiliated to Anna University, Chennai)
Accredited by NBA (Aero, Mech, CSE, ECE)
Academic Year 2019-20



Name of the Meeting: IQAC Meeting	Ref No: EEC/IQAC/meeting/2019-20/04
Venue: Zoom Meeting	Date: 21.04.2020
Time: 10.00AM to 11.00AM	


Members present:

S NO	Name	Designation	Signature
1	Dr. S. Poornachandra	Principal	
2	Dr.C.Karthikeyini, Professor/ECE	Head - IQAC	
3	Dr. A.Vasantharaj (Asso.Prof. /ECE) Mr.A.Karthikeyan (Asso.Prof. /Aero)	IQAC monitoring committee	
4	Dr. G.Prakash (Prof. / ECE)	IQAC Academic and CAMU Coordinator	
5	Dr.G. Vijayakumar (Asso.Prof. / Agri)	IQAC Teaching and Learning Coordinator	
6	Dr.K.Geetha (Asso.Prof. / ^{CSE} Mech)	IQAC Research Coordinator	
7	Dr. N.Venkatachalam (Asso.Prof. / Mech)	IQAC Activity Coordinator	
8	Dr. R. Karunakaran (Prof. / Aero)	IQAC Industry Linkage Coordinator	
9	Dr. K.Sabarinathan (Assis.Prof. / Civil)	IQAC Infrastructure Coordinator	
10	Dr. N.Nandhagopal (Asso.Prof. /ECE)	IQAC Placement Coordinator	
11	Mrs. V. Vaidel (Asst.Prof. /Aero)	IQAC Scholarship Coordinator	
12	Mr. Suresh	IQAC Placement Coordinator	
13	Mr.N.Naveen (Asst.Prof. /IT)	IQAC Website & News Letter Committee	
14	Mr.M.Ramesh (Asst.Prof. /ECE)	Exam Cell Coordinator	

The following points were discussed in the meeting

S.No.	Discussion	Responsibility	Target Date
1	Review of previous meeting minutes was held on 07.02.2020.	-	-
2	Chair person welcomed all the members and discussed how the activities to be carried out during present Covid - 19 pandemic situation	-	-
3	Head-IQAC requested HoDs to submit all pending data for NAAC AQAR 2018-19 and informed that the submission deadline has been extended till June 2020 due to Covid -19 pandemic situation.	HoDs & IQAC Team	
4	As quality initiative programme, Head -IQAC requested all the HoDs to plan for online technical webinars during the lockdown period	HoDs & IQAC	

The Meeting ended with a summary of the discussions and vote of thanks by Dr. Karthikeyini, Head - IQAC


Prepared by
Dr.G.Prakash


IQAC-Head


Principal

To
All IQAC Members

Copy to: HoDs,
Copy submitted to Directors & Vice Chairman



EXCEL ENGINEERING COLLEGE
KOMARAPALAYAM -637303
(Approved by AICTE, Affiliated to Anna University, Chennai)
Accredited by NBA (Aero, Mech, CSE, ECE)
Academic Year 2019-20



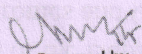
Minutes of IQAC meeting held on 21.04.2020 in Principal Board room at 3PM

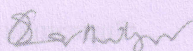
ACTION TAKEN REPORT

Ref No: EEC/IQAC/meeting/2019-20/03

Date: 07.05.2020

S.No	Decision taken	Action Taken
1.	Plan for webinars	All the departments including IQAC planned for webinar and in process
2.	AQAR status	Data is received from departments and will be entered in NAAC UGC portal and completed by June 10 th 2020


Prepared by
Dr.G.Prakash


IQAC-Head


Principal

COMPOSITION OF VC/DEAN'S COUNCIL:

VC/DEAN'S COUNCIL: