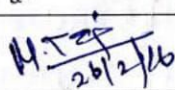




EXCEL ENGINEERING COLLEGE
KOMARAPALAYAM – 637 303

Name of the Meeting: IQAC - IIP Coordinator's Meeting	
Ref No: Meeting No: 4 /2015-16	
Venue: Dean Cabin	Date: 26.02.2016
Held between: 03.00 pm to 04.00 pm	

Members Present:

S NO	Name	Designation	Signature
1.	Dr. S. Christian Johnson	Dean	
2.	Dr. G. Vijayakumar	AP / CIVIL	
3.	Mr. R. Anand	AP / AERO	-
4.	Mr. R. Gobinath	AP / MECH	- AB -
5.	Mr. V. Karthikeyan	AP / MECH	
6.	Mrs. E. Kavitha	AP / CIVIL	- AB -
7.	Mrs. S. Janani	AP / CIVIL	
8.	Mrs. M. Tamilarasi	AP / ECE	
9.	Mr. S. Karthik Kumar	AP / CSE & IT	- AB -
10.	Mr. R. Venkatesan	AP / CSE	

First the Dean, IQAC welcomed the members and following points relevant to Industry Institute Partnership aspects have been discussed

Points Discussed:

1. MOU's

The IIP coordinators have been asked to collect the copy of MOU's available with Dr. G. Sampath, Director / Training and Placement Cell and keep it in a file. Further they have been

asked to undertake activities based on the MOU for keeping them alive. It has been emphasized that at least one MOU needs to be signed by a department per semester.

2. CONSULTANCY WORK

The coordinators were asked to explore the possibility of undertaking consultancy work outside. A booklet / brochure containing consultancy facilities available in each dept. has to be released. The coordinator may catalyze such work within the Dept. and report before 11.03.2016.

3. INPLANT TRAINING

Maximum number of students have to be encouraged by the coordinators to attend the inplant training during winter and summer vacation utilizing the benefits of signed MOU.

4. INDUSTRIAL VISIT / TOUR

The coordinators are to arrange the industrial visit to all the studnets atleast one visit per semester to improve their practical knowledge in the respective subjects. Signed MOU may be utilized for this purpose also.

5. INTERNSHIP PROGRAMME

At least 10 % of the students should attend the internship programme with MOU signed company / agencies. The IIPC coordinator may motivate the faculty / students and report before 11.03.2016.

6. INDUSTRIAL LECTURE

All the IIP coordinators are instructed to ensure conduction of guest lectures by the Industrial experts in each dept.

7. INDUSTRIAL PROJECTS

Atleast 20 % of final year students have to undertake their final semester projects in the companies with whom, MOUs have been signed.

The Dean / IQAC insisted that the IIP coordinators have to apprise the status before 11.03.2016 with relevant files for review.


26/2/16
Dean, IQAC

To

All HODs and IQAC Chief Coordinators
Copy to the Principal
Copy to the Hon. Chairman / Vice Chairman